



BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 12, 2017, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on September 12, 2017 by Chair of the Board Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins, Vice-Chair; Commissioner Steven G. Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Secretary, Natalie Bird.

III. PUBLIC COMMENT

Representatives from the news media included Emma Gosalvez, Sean Yoder, Gary Sinderson, Sarah Rafacz, and Jackie Padilla.

County Personnel present included Jeff Wharran, Robert Sweitzer, and Bob Jacobs.

Visitors present included John Barnum, Rod Beard, Keri Miller, and Carol Gingrich.

CNET staff were present.

IV. MEETING MINUTES

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the minutes from the Board of Commissioners' meeting held Tuesday, September 5, 2017.

V. PROCLAMATION

Proclamation No. 28 of 2017 – Commissioner Pipe welcomed Keri Miller and Carol Gingrich to recognize the Old Gregg School Community and Recreation Center for providing a decade of service to the Penns Valley community. The school has been a part of the community for many generations and closed in 2006. Within a year, the school was transformed into a multi-purpose, non-profit community facility benefiting the entire Penns Valley community. To celebrate their 10th anniversary they will be hosting a Raise the Roof Community Fest on Saturday, September 23 from 9:00 AM to 9:00 PM to raise funds for a new roof. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the board voted unanimously to adopt Proclamation No. 28 of 2017.

- VI. The presentation on the emergency watershed protection projects was postponed until a future Board meeting.
- VII. ACTION ITEM(S)
 - A. Commissioner Higgins reported that the check of the week was to West Penn Power in the amount of \$16,297.45. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the check run in the amount of \$587,970.55 dated September 9, 2017.
 - B. Centre County General Authority – Rod Beard and Jeff Barnum asked the Board to consider approving the issuance of revenue bonds in the amount of \$12 million for the benefit of Liberty Lutheran Housing Development Corporation (D/B/A the Village at Penn State), a PA nonprofit corporation who is expanding their facilities at 260 Lions Hill Road, State College, PA 16803. According to Rod, the bond issuance will not impact the county or create any obligations. Jeff stated that the Village of Penn State was acquired by Liberty Lutheran about five years ago. The project will encompass three improvements: a new community room, additional villas, and an outdoor activity area. The project was issued a permit and construction has started on the new community room. The Board will consider adopting a resolution declaring that the bond issuance is desirable for the health, safety, and welfare of the people served by the project and for the Centre County General Authority to undertake the financing of such a project. Approving the project under Section 147(f) of the Internal Revenue Code of 1986, as amended, and repealing all prior inconsistent ordinances and resolutions. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved the issuance of revenue bonds to the Centre County General Authority and adopted Resolution No. 10 of 2017.
 - C. Emergency Management – Jeff Wharran requested that the Board approves the Federal Fiscal Year 2017 Emergency Management Performance Grant agreement and attachments E, F, and G. This grant reimburses up to 50% of EMA employee salaries and benefits, a total of \$116,833 for the period of October 1, 2016 through September 30, 2017. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved this item – Dept. 351.
 - D. Veteran's Affairs – Margaret Gray requested that the Board approves a one-half page ad in the Town and Gown magazine to support the Vietnam Memorial Wall. The total cost is \$595.00. The advertisement will highlight the Centre County Veteran's Affairs office and the services they provide. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved this item – Dept. 523.

VIII. CONSENT AGENDA

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board unanimously approved Consent Agenda items A-D.

- A. Court Administration – Request that the Board approves an addendum to a lease agreement with SC Joint Venture for the State College II Magisterial District Justice Office located at 121 South Pugh Street to acknowledge a rent adjustment based upon the terms of the original agreement. The contract total is \$67,992 for the period of September 1, 2017 through August 30, 2018 – Dept. 257.
- B. District Attorney – Request that the Board approves the PA Commission on Crime and Delinquency 2018 STOP Grant Continuation Application. The funding allocation from PCCD is \$125,000 for the award period of January 1, 2018 through December 31, 2018 – Dept. 221
- C. Prison – Request that the Board approves an agreement with Beverly Garden to perform duties and services as described in the Consulting Dietitian for Centre County Correctional Facility Description, Exhibit A. The contract rate is \$47 per hour not to exceed 15 hours per calendar year for the period of January 1, 2017 through December 31, 2018 – Dept. 333.
- D. Adult Services – Request that the Board approves the following items:
 - i. Approve the close-out PHFA report for the awarded 2016 PHARE grant fund. This grant fund has provided eligible individuals/families, living in the Marcellus Shale impact area, with rental and security deposit assistance. The total is \$60,000 which is funded as follows: State \$20,000 and County \$40,000 for the period of January 1, 2017 through December 31, 2017 – Dept. 501.
 - ii. A memorandum of understanding (MOU) re: Section 811 Housing where the Board signs as the Local Lead Agency. The MOU is with the following agencies: Strawberry Fields, Roads to Freedom, Youth Service Bureau, The Meadows, County Homemakers, and Central PA Community Action. The MOU is for the period of July 1, 2017 through June 30, 2022 – Dept. 501.
 - iii. A contract renewal with Centre County Women's Resource Center to provide the Bridge program; a transitional housing service that offers homeless and near-homeless Centre County individuals/families with supportive living arrangements and long-term case management services. The contract total is \$73,545 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

- iv. A contract renewal with Centre County Youth Service Bureau to assist in the administration of Rental and Mortgage Assistance Program; making rental and security deposit assistance available for eligible Centre County residents. Centre County Youth Service Bureau will distribute funds to landlords per check requests submitted by the office of Adult Services. The contract total is \$107,898 and is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- v. A contract renewal with Centre Volunteers in Medicine to provide a Basic Needs Case Management program on-site at the County's free medical and dental clinic. This program offers services to individuals/families who require assistance with basic needs concerns, such as: the lack of income and/or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is \$11,665 and is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- vi. A contract renewal with Centre Helps (formerly Community Help Centre) for the Basic Needs Case Management program. This program offers services to individuals/families who require assistance with basic needs concerns, such as: the lack of income and/or budgeting skills and meeting the costs of mortgage, rent, utilities, food, health care, medicines, and other basic commodities of living. The contract total is \$23,390 which is state funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- vii. A contract renewal with Housing Transitions to provide the Bridge program; a transitional housing service that offers homeless and near homeless Centre County individuals/families with supportive living arrangements and long-term case management services. The contract total is \$74,384 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- viii. A contract renewal with Housing Transitions to provide Homemaker Service Planning Case Management. This program provides long-term services to clients ages 18-59 who are accessing Homemaker services via the County's contracted providers. This program can also serve clients seeking long-term case management and resource navigation. The contract total is \$20,829 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.
- ix. A contract renewal with Housing Transitions to provide Housing Case Management. This program offers coordination of housing for residents who are seeking housing options due to homelessness or near-homelessness, Case Management activities include: maintaining an affordable housing resource list, managing client caseloads, responding to housing crises, and working with clients on finding and securing affordable housing. The contract total is \$46,599 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

- x. A contract renewal with Interfaith Human Services for the Financial Care program. This program serves clients that chronically utilize community resources and who are in need of long-term budgeting assistance and education. Centre County Government's office of Adult Services, Office of Aging, and Children and Youth Services are included in this contract. The contract total is \$12,340 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501.

IX. DISCUSSION ITEMS

Bob Jacobs, Director of Planning and Community Development, came before the Board to discuss expanding the Centre Crest parking lot. While it is owned by the County, Centre Crest is currently run by Centre Care Inc. Given the capacity of residents as well as the number of employees at the facility, the number of current parking spaces is not adequate. Bob proposed that an additional parking lot be added at the back of the facility. After meeting with property owners to address their concerns the next step would be finalizing the storm water easement. Over the next few years Centre Crest will be looking to relocate to a new facility. The additional parking lot would still be beneficial as it would alleviate storm water issues as well as help the County repurpose the facility. It was the Boards consensus to move forward with this project. After coordinating with Centre Care, the project will be advertised for bid.

X. RECOGNITIONS

John Arrington of Boy Scout Troop 44 of Pine Grove Mills earned the Eagle Rank. A Court of Honor was held on September 10 to recognize this achievement.

XI. C-NET REQUESTS

Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve CNET Requests A-B.

- A. Sponsorship for the taping of the Centre County League of Women's Voters Candidates' Night and bulletin board sponsorship of the event.
- B. Sponsorship for the taping of a session at the Pennsylvania Chapter of the American Planning Association. This is an annual statewide event and will be held at the Penn Stater from October 22-24, 2017.

XII. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,380 registered voters in Centre County. The precinct of the week is #62 Miles Township East with 402 registered voters. They had 109 ballots cast in the May primary with a 27.11% voter turnout.

B. Announcements

Commissioner Higgins highlighted the Constitution 230 Celebration that will be held on Sunday, September 17 from 1:00-6:00 PM at the Grange Fair. Please enter through gate one. The event will feature five speakers, four bands, and eight food trucks. Admission is free.

C. Commissioner Pipe noted a correction to the September 5, 2017 meeting agenda. The Liquid Fuels application submitted to PennDOT was for Haines Township, not Harris Township. Following a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to amend the motion made on September 5.

XIII. There were no executive sessions to report.

XIV. PUBLIC MEETING SCHEDULE

Thursday, September 14, 2017

BOC/Prison Board of Inspectors – 8:00 AM – CCCF

BOC/Salary Board – 10:00 AM – Room 146WB – AS NEEDED

Tuesday, September 19, 2017

BOC Meeting– 10:00 AM – Room 146WB

Tuesday, September 26, 2017

BOC Meeting – 10:00 AM – Room 146WB

XV. ELECTION ANNOUNCEMENTS

Tuesday, October 10, 2017

Last day to REGISTER before the November election.

XVI. QUESTIONS FROM THE PRESS

XVII. The meeting was adjourned at 10:38 AM following a motion made by Commissioner Higgins, seconded by Commissioner Dershem, and unanimously approved by the Board.
ATTEST:

Margaret N. Gray
Administrator